

NOTICE OF MEETING

JOINT MEETING OF THE ALEXANDRA PARK & PALACE STATUTORY ADVISORY COMMITTEE AND THE ALEXANDRA PALACE AND PARK CONSULTATIVE COMMITTEE

**Wednesday, 19th April, 2017, 7.30 pm - The Londesborough Room,
Alexandra Palace Way, Wood Green, London N22**

Statutory Advisory Committee Members:

Councillors James Patterson, Clare Bull, Viv Ross, Adam Jogee, Mark Blake, Stephen Mann, Stuart McNamara and Charles Wright

Jane Hutchinson (Alexandra Residents Association), Ken Ranson (Bounds Green & District Residents Association), Duncan Neill (Muswell Hill & Fortis Green Association), Kevin Stanfield (Palace Gates Residents Association), Elizabeth Richardson (Palace View Residents Association), David Frith (The Rookfield Association), Jason Beazley (Three Avenues Residents Association), and Jim Jenks (Warner Estate Residents Association)

Consultative Committee Members:

Councillors Joanna Christophides, Tim Gallagher, Jennifer Mann, Liz McShane, Anne Stennett and Bob Hare

Gordon Hutchinson (Chair) (Friends of Alexandra Park), John Wilkinson (Alexandra Palace Allotments Association), Hugh Macpherson (Alexandra Palace Organ Appeal), John Thompson (Alexandra Palace Television Group), Dermot Barnes (Alexandra Residents Association), Colin Marr (Alexandra Park & Palace Conservation Area Advisory Committee), Jonathan Smith (Campsbourne School), Nigel Willmott (Friends of the Alexandra Palace Theatre), David Cole (Heartlands School), Rachael Macdonald (Hornsey Historical Society), Vacancy (Muswell Hill & Fortis Green Association), John Boshier (Muswell Hill Metro Group), Val Paley (Palace View Residents Association), Frances Hargrove (St Mary's CE Primary School) and Richard Hudson (Warner Estate Residents Association)

1. FILMING AT MEETINGS

Please note this meeting may be filmed or recorded by the Council for live or subsequent broadcast via the Council's internet site or by anyone attending the meeting using any communication method. Although we ask members of the public recording, filming or reporting on the meeting not to include the public seating areas, members of the public attending the meeting should be aware that we cannot guarantee that they will not be filmed or recorded by others attending the meeting. Members of the public participating in the meeting (e.g. making deputations, asking questions, making oral protests) should be aware that they are likely to be filmed, recorded or reported on. By entering the meeting room and using the public seating area, you are consenting to being filmed and to the possible use of those images and sound recordings.

The Chair of the meeting has the discretion to terminate or suspend filming or recording, if in his or her opinion continuation of the filming, recording or reporting would disrupt or prejudice the proceedings, infringe the rights of any individual, or may lead to the breach of a legal obligation by the Council.

2. APOLOGIES FOR ABSENCE

3. DECLARATIONS OF INTEREST

A member with a disclosable pecuniary interest or a prejudicial interest in a matter who attends a meeting of the authority at which the matter is considered:

- (i) must disclose the interest at the start of the meeting or when the interest becomes apparent, and
- (ii) may not participate in any discussion or vote on the matter and must withdraw from the meeting room.

A member who discloses at a meeting a disclosable pecuniary interest which is not registered in the Register of Members' Interests or the subject of a pending notification must notify the Monitoring Officer of the interest within 28 days of the disclosure.

Disclosable pecuniary interests, personal interests and prejudicial interests are defined at Paragraphs 5-7 and Appendix A of the Members' Code of Conduct

4. URGENT BUSINESS

The Chair will consider the admission of any late items of Urgent Business. (Late items of Urgent Business will be considered under the agenda item where they appear. New items of Urgent Business will be dealt with under item X below).

5. MINUTES (PAGES 1 - 8)

- i. To approve the minutes of the informal Joint Statutory Advisory and Consultative Committees held on 31 January 2017.
- ii. To note the draft minutes of the meeting of the Alexandra Palace and Park Board held on 14 February 2017.

6. CHIEF EXECUTIVE OFFICER'S REPORT (PAGES 9 - 16)

7. NON-VOTING BOARD MEMBERS FEEDBACK

8. ITEMS RAISED BY INTERESTED GROUPS

9. NEW ITEMS OF URGENT BUSINESS

To consider any items admitted at item 2 above.

10. DATES OF FUTURE MEETINGS

27 June 2017
3 October 2017
23 January 2018

Philip Slawther
Principal Committee Coordinator
Tel – 020 8489 2957
Fax – 020 8881 5218
Email: philip.slawther2@haringey.gov.uk

Bernie Ryan
Assistant Director – Corporate Governance and Monitoring Officer
River Park House, 225 High Road, Wood Green, N22 8HQ

Friday 7th April 2017

This page is intentionally left blank

MINUTES OF THE MEETING OF THE JOINT meeting of the Alexandra Park & Palace Statutory Advisory Committee and the Alexandra Palace and Park Consultative Committee HELD ON TUESDAY, 31ST JANUARY, 2017

Present:

**italics denotes absence*

Statutory Advisory Committee Members:

Councillors *James Patterson*, Clare Bull, *Viv Ross*, *Adam Jogee*, Mark Blake, *Stephen Mann*, *Stuart McNamara* and Charles Wright

Jane Hutchinson (Alexandra Residents Association), *Ken Ranson* (Bounds Green & District Residents Association), Duncan Neill (Muswell Hill & Fortis Green Association), Kevin Stanfield (Palace Gates Residents Association), Elizabeth Richardson (Palace View Residents Association), *David Frith* (The Rookfield Association), Jason Beazley (Three Avenues Residents Association), and Jim Jenks (Warner Estate Residents Association)

Consultative Committee Members:

Councillors *Joanna Christophides*, Tim Gallagher, Bob Hare, Jennifer Mann, Liz McShane and Anne Stennett

Gordon Hutchinson (Chair) (Friends of Alexandra Park), *John Wilkinson* (Alexandra Palace Allotments Association), Hugh Macpherson (Alexandra Palace Organ Appeal), *John Thompson* (Alexandra Palace Television Group), Dermot Barnes (Alexandra Residents Association), *Colin Marr* (Alexandra Park & Palace Conservation Area Advisory Committee), *Jonathan Smith* (Campsbourne School), *Nigel Willmott* (Friends of the Alexandra Palace Theatre), *David Cole* (Heartlands Primary School), Rachael Macdonald (Hornsey Historical Society), Vacancy (Muswell Hill & Fortis Green Association), John Boshier (Muswell Hill Metro Group), Val Paley (Palace View Residents Association), *Frances Hargrove* (St Mary's CE Primary School) and Richard Hudson (Warner Estate Residents Association)

Also in attendance: Jacob O'Callaghan (substituting for Colin Marr) and Jamie Singleton (Alexandra Palace Organ Appeal)

29. FILMING AT MEETINGS

Noted.

30. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Christophides, Jogee, SMann, Patterson and Ross.

Apologies for absence were also received from Colin Marr, and Jacob O'Callaghan was in attendance as his deputy.

31. DECLARATIONS OF INTEREST

MINUTES OF THE JOINT MEETING OF THE ALEXANDRA PARK & PALACE STATUTORY ADVISORY COMMITTEE AND THE ALEXANDRA PALACE AND PARK CONSULTATIVE COMMITTEE

TUESDAY, 31 JANUARY 2017

None.

32. URGENT BUSINESS

There was one item of urgent business received from Dermot Barnes on behalf of Alexandra Residents Association, which would be dealt with during the Chief Executive's report.

33. MINUTES

RESOLVED that

- i. the minutes of the Joint Statutory Advisory and Consultative Committee held on 22 November 2016 be approved as a correct record;**
- ii. the informal note of the inquorate Alexandra Palace and Park Board held on 6 December 2016 be noted; and**
- iii. the minutes of the Alexandra Palace and Park Board held on 19 December 2016 be noted.**

34. MEMBERSHIPS

RESOLVED that the change of representative for the Alexandra Palace Allotments Association be noted.

35. CHIEF EXECUTIVE OFFICER'S REPORT

Louise Stewart, Chief Executive Alexandra Palace and Park, introduced the report as set out.

The following arose during discussion of the report:

- a. Work was continuing on the West Yard Storage project. The planning application had been amended and permission granted, and it was expected to be completed by Summer 2017. Once the work was completed there would be office space, although no decision had been made in terms of whether the Trust would occupy the space.
- b. Events – the Summer Festival was a one day event, although there would be some music which would continue on Sunday in the beach area, as it had done in previous years.
- c. Park events licence – the Chair said that confusion still existed around the use in the licence application of the heading 'Regularity' and '4 times per year', '8 times per year' etc. Louise Stewart confirmed that the numbers under regularity referred not to the number of events, but the total number of days on which events in a given category would be open in a year. She undertook to ensure this would be clarified in the licence application.

MINUTES OF THE JOINT MEETING OF THE ALEXANDRA PARK & PALACE STATUTORY ADVISORY COMMITTEE AND THE ALEXANDRA PALACE AND PARK CONSULTATIVE COMMITTEE

TUESDAY, 31 JANUARY 2017

- d. Go Ape – the Junior course was due to be completed and opened by Easter 2017. Construction had not yet begun on the adult course.

RESOLVED that the report be noted.

36. NON-VOTING BOARD MEMBERS FEEDBACK

The Chair provided an outline of the last Alexandra Palace and Park Board as set out in the minutes attached to the pack.

37. ITEMS RAISED BY INTERESTED GROUPS

None.

38. NEW ITEMS OF URGENT BUSINESS

Dermot Barnes, on behalf of the Alexandra Residents Association, spoke in relation to Go Ape and parking implications for the neighbouring residents. He requested information on what parking would be available for Go Ape customers, and how this information would be provided to customers.

The Chief Executive explained that there would not be designated parking for customers, however there were 1500 parking spaces on site, and there would be a maximum of 36 spaces required for each session. Go Ape had been requested to provide this information to customers, and to encourage customers to park responsibly, via their website. The web team were in the process of updating the Alexandra Palace website, and this information would also be provided there.

Dermot Barnes requested that an update be provided to the SAC-CC six months after Go Ape opened.

39. DATES OF FUTURE MEETINGS

NOTED.

CHAIR: Gordon Hutchinson

Signed by Chair

Date

This page is intentionally left blank

MINUTES OF THE MEETING OF THE ALEXANDRA PALACE AND PARK BOARD HELD ON TUESDAY, 14TH FEBRUARY, 2017

PRESENT:

Councillors: Joanna Christophides (Chair), Tim Gallagher (Vice-Chair), Bob Hare, Liz McShane, Anne Stennett and Jennifer Mann

Non-Voting Members: Gordon Hutchinson, Colin Marr and Nigel Willmott

63. FILMING AT MEETINGS

Noted.

64. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor Charles Wright.

Apologies for lateness were received from Councillor Anne Stennett.

65. URGENT BUSINESS

None.

66. DECLARATIONS OF INTERESTS

None.

67. QUESTIONS, DEPUTATIONS OR PETITIONS

None.

68. MINUTES

RESOLVED that

- i. the unrestricted minutes of the Alexandra Palace and Park Board meeting held on 19 December 2016 be approved; and**
- ii. the informal note of the inquorate Alexandra Palace and Park Board meeting held on 6 December 2016 be noted.**

69. CHIEF EXECUTIVE UPDATE REPORT

Louise Stewart, Chief Executive, introduced the report as set out. The following arose during discussion of the report:

- a. Governance Review / Strategic Vision – the aspiration for the Board to become independent from the Local Authority would form part of the recommendations.

RESOLVED that the report be noted.

70. TRUST FINANCIAL RESULTS

Dorota Dominiczak, Director of Finance and Resources, introduced the report as set out. The following arose during discussion of the report:

- a. Paragraph 2.2 should say 2017-18, and not 2016-17.
- b. Trading was projected to be £446k under budget for two main reasons – the West Hall had been closed for three weeks in February at an estimated cost of £200-250k; and the events team had been unable to secure the same level as concerts as in previous years.

RESOLVED that the report be noted.

71. BOARD WORK PROGRAMME

Noted.

72. BOARD DECISIONS TRACKER

Noted.

73. ANY OTHER UNRESTRICTED BUSINESS THE CHAIR CONSIDERS TO BE URGENT

There was no such business.

74. FUTURE MEETINGS

NOTED the dates of future meetings.

The Chair informed the Board that the meeting on 28 February 2017 was no longer required for the Board meeting, however it might be possible that the date would be used for a workshop.

75. EXCLUSION OF THE PUBLIC AND PRESS

RESOLVED that the press and public be excluded from the meeting for items 14-20, as the items contained exempt information as defined in Section 100a of the Local Government Act 1972; Para 1 – information relating to any individual and Para 3 – information relating to the business of financial affairs of any particular person (including the authority holding that information).

76. EXEMPT MINUTES

RESOLVED that the notes from the inquorate Alexandra Palace and Park Board held on 6 December 2016 be noted.

77. EXEMPT - EAST WING RESTORATION REPORT

RESOLVED that the report be noted.

78. EXEMPT - CHIEF EXECUTIVE REPORT

RESOLVED that the report be noted.

79. EXEMPT - STRATEGY AWAY DAY FOLLOW UP

RESOLVED to note the report.

80. EXEMPT - FINANCE, RESOURCES AND AUDIT COMMITTEE (FRAC) MEETING HELD ON 31 JANUARY 2017

RESOLVED that

- i. the minutes of the FRAC meeting held on 31 January 2017 be noted;**
- ii. the report of the Director of Finance and Resources be noted;**
- iii. the procurement of legal services be noted; and**
- iv. the Board Level Risk Register be approved.**

81. EXEMPT - ALEXANDRA PALACE TRADING LTD (APTL) BOARD MEETING HELD ON 31 JANUARY 2017

RESOLVED that

- i. the minutes of the APTL Board meeting held on 31 January 2017 be noted;**
- ii. the APTL Financial Results be noted;**
- iii. the APTL Commercial Report be noted; and**
- iv. the appointment of Jo Moore (LB Haringey) to the APTL Director Vacancy be approved.**

82. ANY OTHER EXEMPT BUSINESS THE CHAIR CONSIDERS TO BE URGENT

There was no such business.

CHAIR: Councillor Joanna Christophides

Signed by Chair

Date

This page is intentionally left blank

Alexandra Palace

ALEXANDRA PARK AND PALACE
JOINT MEETING OF THE STATUTORY ADVISORY AND
CONSULTATIVE COMMITTEES
19th April 2017

Report Title: Chief Executive's Update

Report of: Louise Stewart, Chief Executive, Alexandra Park and Palace Charitable Trust (APPCT)

Report Authorised by: Louise Stewart, Chief Executive Officer, Alexandra Park and Palace

Contact Officer: Natalie Layton, Executive Assistant, APPCT
Email: Natalie.layton@alexandrapalace.com , Telephone: 020 8365 4335

Purpose:

This report provides information to the Statutory Advisory and Consultative Committees on planning and policy issues in relation to Alexandra Park and Palace. It also provides additional information on the events programme and a range of activities of the Charitable Trust.

Local Government (Access to Information) Act 1985

N/A

1. Recommendations

- 1.1 To note the content of the report and advise the Alexandra Park and Palace Board, as appropriate to the remit of the SAC/CC remits.

2. East Wing Restoration Project

- 2.1 A further Listed Building Consent was granted for the removal of the sleeper walls from the old Theatre floor in November 2016 following the discovery that the walls were not compatible with the plenum design for the new floor and were in poor condition.

- 2.2 The Trust Board agreed on 21 March 2017 to proceed with the Main Works of the East Wing Restoration Project. However the scope of the project has changed to keep expenditure within the budget available. The focus of the current project will be on the Theatre, Theatre Foyer, North East Tower and East Court. The Board agreed that the restoration of the former BBC Studios would be deferred, subject to a further funding application at a later date. The external landscaping works were also deferred.
- 2.3 The Trustees have made this decision in the best interests of the Park and Palace to ensure a successful and quality project is delivered within the fixed budget. To have continued with the original scope of the project against a background of increasing costs, some caused by the external economic environment and some arising from the complexity of the building project and the historic nature of the building itself, was simply not possible.
- 2.4 The team are now developing a new timetable for the studios project. The ambition is to deliver an interactive celebration of the proud history of broadcasting and the BBC at Alexandra Palace as well an exploration of cutting edge broadcasting and technology.
- 2.4 Works to the South East Pavilion in the East Wing, by the contractor to use as site offices, has brought it out of dereliction and back into use.
- 2.5 The HLF Activity Plan, for learning and participation to engage the public in the project and our history, has not been affected by these decisions.
- 2.6 Completion of the East Wing is still expected in the Summer of 2018.

3. West Yard Storage Project

- 3.1 Planning permission and Listed Building Consent was granted on the 18 January 2017.
- 3.2 Works are underway and due for completion in the Autumn of 2017. As some storage areas will be available to use earlier, there will be earlier occupation of some of the building.
- 3.3 Discussions with the Planning Authority have progressed with the discharge of conditions including materials to being used. There are no current changes to the Planning permission or Listed Building Consent received.

4. Commercial Director's Update

4.1 Event Highlights:

The events hosted in the quarter include the Underworld concert on 17 March, the WI Fair held here for the first time over four days in March, the Royal Yachting association, Model Railway Exhibition and Two Door Cinema Club. All of which passed without any major issues and with very positive client feedback

The Country Living Spring Fair will be hosted at the Palace for the first time for four days in April, with lambs and chickens on site.

Spring fest, the German Bier festival, on April 14th Friday sold out for the 3rd year in a row. The Street food event taking place throughout the summer has been rebranded as StrEatlife and has been programmed now for May- August.

Summer Festival plans are well underway. The event will be similar to the 2016 event which was a huge success. However, we will be working with our internal teams to celebrate Alexandra Palace's role in the Summer of Love (1967) - the original 'Rave' event (the 14 hour technicolour dream and International Love-In). These events were attended by Yoko Ono, John Lennon and Andy Warhol to name a few.

4.2 Event forward schedule

Table 1 below summarises the public events for the first two quarters of 2017/18. All special requirements are discussed in detail at production meetings and at Safety Advisory Group meetings where appropriate. Updates since the last report are highlighted bold.

TABLE 1 – Forthcoming events

Event	Event Type	Date (tenancy)	Date (event open)	Special requirements
Crafting At Ally Pally	Exhibition	06.04.17-09.04.17	08.04.17-09.04.17	
Karting on Ice	Sport	09.04.17	09.04.17	
Spring Bier Festival	Live	14.04.17	14.04.17	
Karting on Ice	Sport	09.04.17	09.04.17	
You Me at Six	Concert	15.04.17-16.04.17	15.04.17	
Cake International	Exhibition	20.04.17-23.04.17	22.04.17-23.04.17	
Country Living	Exhibition	24.04.17-01.05.17	27.04.17-30.04.17	Lambs and chickens on site – Area for Animal welfare in North Yard with keeper
Club de Fromage	Sport	29.04.17	29.04.17	
Deftones	Concert	04.05.17-05.05.17	05.05.17	
The Kooks	Concert	12.05.17-14.05.17	13.05.17	
Phex	Exhibition	15.05.17-18.05.17	17.05.17-18.05.17	
Antiques	Exhibition	20.05.17-21.05.17	21.05.17	
Hornsey 10k Fun Run	Park	21.05.17	21.05.15	
Tattoo Show	Exhibition	25.05.17-28.05.17	27.05.17-28.05.17	
Street Food & Craft Beer Festival (StrEATlife)	Park	26.05.17-29.05.17	27.05.17-28.05.17	Music on the Beach/Catering Units along the South Terrace and Beach
Fat Freddy's Drop	Concert	02.06.17-03.06.17	03.06.17	
ABTT Theatre Show	Exhibition	04.06.17-08.06.17	07.06.17-08.06.17	
DRL (Drone) – London	Sport	10.06.17-14.06.17	12.06.17-13.06.17	Drone Racing
Haringey Boxing	Sport	15.05.17-18.05.17	15.05.17-18.05.17	
Street Food & Craft Beer Festival (StrEATlife)	Park	16.06.17-19.06.17	17.06.17-18.06.17	Music on the Beach/Catering Units along the South Terrace and Beach
The Maccabees	Concert	28.06.17-02.07.17	29.06.17-1.07.17	
Red Bull	Live	06.07.17-10.07.17	09.07.17	The public access road shall be closed between the hours of 12:00 hours (midday) on Friday 7 th July to 05:00 hours on Monday 10 th July
Street Food Summer Festival (StrEATlife)	Park	21.07.17-23.07.17	22-23.07.17	Music on the Beach and in the Park, additional activities taking place inside and outside the venue along with street food vendors in the Park

Event	Event Type	Date (tenancy)	Date (event open)	Special requirements
Street Food Summer Festival (StrEATlife)	Park	18.08.17-20.08.17	19-20.08.17	Music on the Beach and in the Park, additional activities taking place inside and outside the venue along with street food vendors in the Park
Interpol	Concert	01.09.17	01.09.17	
Antiques	Exhibition	02.09.17-03.09.17	03.09.17	
Luna Cinema	Outdoor South Slope	15.09.17	15.09.17	
Crafting At Ally Pally	Exhibition	14.09.17-17.09.17	16.09.17-17.09.17	
Luna Cinema	Outdoor South Slope	16.09.17	16.09.17	
Phoenix	Concert	30.09.17	30.09.17	

5. Park Premises Licence

- 5.1 The local Licensing Authority (Haringey Council) will be considering the Alexandra Park Grounds licensing application on 20th April 2017.
- 5.2 We have received a lot of feedback from public who were curious as to the event details and the overall intentions. Within the representations to the Licensing Authority there has been positive support and praise for the progress and development of events and activities at Alexandra Park and Palace. There were concerns highlighted around noise and frequency of events.
- 5.3 A public meeting will be held at Alexandra Palace on Wednesday 12th April to respond to some of the issues raised during the licensing application consultation period, which ended on 26th March. There will be an opportunity for local stakeholders to ask questions and make comments and for the team to talk through how we intend to manage these issues.
- 5.4 A monitoring framework which covers monitoring of impact on the parkland in the short and longer term is in development.

6. Park update

6.1 Go Ape

The junior course opened to the public on 18th March. It was the second busiest junior course in the country on 19th March. The start date for the adult course is yet to be confirmed, but the aim is for this to be constructed and then opened by the end of August 2017.

6.2 Park Works

The Lower Road has been resurfaced and the kerb line re-laid. This project has greatly improved the quality of a large area of hard surface in the Park. Further work to create new swales to manage the surface water and drainage in the area will be carried out over the next few months.

6.3 Grounds Maintenance

As we move into Spring and then Summer the number of visitors increases and the volume of litter and wear and tear increases. The grounds maintenance team will be stretched keeping the grounds to the high standards we all expect. In past years there have been incidents of dumping of household and garden waste in the Park and in the Parks litter bins. This adds to the workload of the team and to the costs of managing the park. It would be helpful if members could help us by informing people through their newsletters and other communication channels where they can legally dispose of their household and garden waste locally.

7. Learning and Participation

- 7.1 The expanded L&P team are now in place and busy establishing and delivering and expanded programme of work and engaging with an expanded range of partners across the borough and wider London.

8. Legal Implications

- 8.1 The Council's Assistant Director of Corporate Governance has been consulted in the preparation of this report, and has no comments.

9. Financial Implications

- 9.1 The Council's Chief Financial Officer has been consulted in the preparation of this report, and has no comments.

10. Use of Appendices

None

This page is intentionally left blank